SOUTHERN LEYTE STATE UNIVERSITY	REQUEST FOR QUOTATION FORM & NOTICE GOODS
Office/Campus:	BARGO
Address/Contact Details:	San Roque, Sogod, Southern Leyte

RFQ No.	2025-03-0110
Date:	

GENTLEMEN:

May we request for quotation on materials enumerated hereunder. If you are interested and in a position to furnish the same, we shall be glad to have your best prices.

Delivery within 15 working days upon receipt of approved Purchase Order (PO).

PR No. 2025-03-0083

Item #	QTY.	UNIT	ITEM/DESCRIPTION	APPROVED BUDGET	UNIT COST	TOTAL COST
			Purchase of Materials & Accessories			
			for BARGO Operations			
			Purchase of Blue Books Materials			
			(1 Lot)			
1	30,000	pcs	Supply and delivery of Blue Book with lines			
			(folded)			
2	20,000	pcs	Supply and delivery of Blue Book without			
			lines (folded)			
			TOTAL			
Delivery Term						
Payment Term			If payment for deposit, please provide bank details:			

Very truly yours,

PRICES IN THE ABOVE OFFER ARE CERTIFIED TRUE AND CORRECT:

CHRISTINE ALMA MAE M. DAGUPLO
BAC Chairperson

Authorized Company Representative _____
(Signature over Printed Name)

MICHELLE ANN P. BERINGUEL
Canvasser

Company Name _____
Address _____
_____
Tel. Nos. _____
_____
T. I. N. _____

IMPORTANT:

1. *Prices must be written clearly.*
2. *If offering a substitute/equivalent, specify the brand and make.*
3. *RFQ should be sealed.*